

# St. Patrick's Primary School

## Parent Handbook



### **Contacts**

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# ***Welcome***

St Patrick's warmly welcomes you and your family. St Patrick's is a Catholic Primary School that is proud of its long history founded in the Catholic Tradition by the Sisters of St Joseph. The school is located in the town of Stratford in the Gippsland region of Victoria on the Avon River. Our school is proud of the vibrant arts program that allows children to create and perform through visual arts, music and drama. Our students have opportunities to participate in a wide range of activities, both curricula and extra – curricular including Interschool Sports, District, Regional and State Athletics, Swimming, Gymnastics, Camps, Shakespeare on the River Festival and School Concert.



St Patrick's offers a quality education of the whole child. All students participate in Physical Education, Library Lessons, Art, Drama and Italian each week.

Our pastoral care processes ensure the wellbeing of all and we aim to nurture and value strong relationships. St Patrick's values the importance of family and the contribution the members of the community can make to the life of the school. We actively engage in the local community whenever possible. Parents play an active role at the school and have many opportunities to be involved.

Kind regards,

**Nicholas Hall**  
**Principal**

## **Governance – Catholic Education Office Sale**

### **Diocese of Sale Catholic Education Limited**

St. Patrick's is a school in the Diocese of Sale. Catholic Schools in the Diocese of Sale (excluding Lavalla Catholic College, Traralgon and Catholic College, Sale) are owned and operated by Diocese of Sale Catholic Education Limited (DOSCEL). The Board of DOSCEL is the governing authority and is committed to support and promote the principles and practice of Australian Democracy as outlined in the Victorian Registration and Qualification Authority Advice Standard.

## OUR MISSION

St. Patrick's is a Catholic primary school in the Parish of Sale for the children of Stratford and surrounding areas. Our school is a place where Christ's vision is evident through word and actions. The staff of St. Patrick's is committed to the evangelizing mission of the Catholic Church in the twenty-first century and continues in the spirit of the Sisters of Sion. It is a place where all people are valued and recognised for their uniqueness. The school endeavours to cater for the faith, learning and growth of every child by offering a quality Catholic education. We strive to nurture respectful, supportive and collaborative relationships that will enhance the community atmosphere of the school.



## OUR VISION

At St Patrick's we envisage a school where:

- In an ever-changing world, Christ's mission permeates all aspects of school life. *(faith)*
- Staff, families and students work harmoniously together and are committed to sustaining an environment of love, respect and pride. *(relationships)*
- The students and staff are active, confident and inquisitive through a purposeful and challenging curriculum. *(learning)*

## COMMITMENT to DEMOCRATIC PRINCIPLES

St. Patrick's Vision and Mission as a Catholic school clearly outline our commitment to the education of the whole child so that they may become active contributors to society; locally, nationally and/or globally.

St. Patrick's is committed to the principles and practice of democracy in Australia, including a commitment to:

- An elected Government
- The rule of law
  - Equal rights of all before the law
- Freedom of religion
- Freedom of speech and association
- Values of openness and tolerance

# CHILD SAFETY

As a school in the Diocese of Sale we are committed to the full implementation of Child Safe Standards. Underpinning this commitment is the firm belief that every child has the right to feel safe all of the time.

## STUDENT COMMITMENT

As a student representative council we believe:

**That everyone has the right feel safe at school.**

**Students' have the right be listened to in a respectful manner.**

**Our school should be inclusive and welcoming to everyone.**

Our committee is committed to this ensuring that we lead by example and promote a safe and caring environment for all members of our school community.

## PARENT CODE OF CONDUCT

### Introduction

At St Patrick's Catholic School we are committed to nurturing respectful relationships and active partnerships with you as parents. We believe that our students' learning journeys are enriched through positive and reciprocal home and school relationships.

As parents, you act as one of the most influential role models in your child's life. We therefore seek your support in promoting and upholding the core values of the school community and its culture of respectful relationships.

This Code of Conduct is intended to guide you in your dealings with staff, other parents, students and the wider school community. It articulates the school's key expectations of both staff and parents with regard to respectful relationships and behaviours. It also specifies the school's position with regard to unacceptable behaviours that breach our culture of respect.

### Our Culture of Respectful Relationships

Among students, staff and parents we strive to develop the following:

- a respect for the innate dignity and worth of every person
- an ability to understand the situation of others
- a cooperative attitude in working with others
- open, positive and honest communication
- the ability to work respectfully with other people
- trusting relationships
- responsible actions.

### In promoting and upholding this culture, we expect that parents will:

- support the school's Catholic ethos, traditions and practices
- support the school in its efforts to maintain a positive teaching and learning environment
- understand the importance of healthy parent/teacher/child relationships and strive to build the relationships
- adhere to the school's policies, as outlined on the school website

- treat staff and other parents with respect and courtesy.

**In promoting and upholding this culture, we expect that staff will:**

- communicate with you regularly regarding your child's learning, development and wellbeing
- provide opportunities for involvement in your child's learning
- maintain confidentiality over sensitive issues
- relate with and respond to you in a respectful and professional manner
- ensure a timely response to any concerns raised by you.

**Raising Concerns and Resolving Conflict**

(Refer also to our Complaints Policy)

In raising concerns on behalf of your child, or making a complaint about the school's practices or treatment of your child, **we expect that you will:**

- listen to your child, but remember that a different 'reality' may exist elsewhere;
- observe the school's stated procedures for raising and resolving a grievance/complaint;
- follow specified protocol for communication with staff members, including making appointments at a mutually convenient time and communicating your concerns in a constructive manner;
- refrain from approaching another child while in the care of the school to discuss or chastise them because of actions towards your child. Refer the matter directly to your child's teacher for follow-up and investigation by the school.

In responding to your concerns or a complaint, **we expect that staff will:**

- observe confidentiality and a respect for sensitive issues
- ensure your views and opinions are heard and understood
- communicate and respond in ways that are constructive, fair and respectful
- ensure a timely response to your concerns/complaint
- strive for resolutions and outcomes that are satisfactory to all parties.

**Staff Safety and Wellbeing**

The school places high value and priority on maintaining a safe and respectful working environment for our staff. We regard certain behaviours as harmful and unacceptable insofar as they compromise the safety and professional wellbeing of our staff. These behaviours include, but are not limited to:

- shouting or swearing, either in person or on the telephone
- physical or verbal intimidation
- aggressive hand gestures
- writing rude, defamatory, aggressive or abusive comments to/about a staff member (emails/social media)
- racist or sexist comments
- damage or violation of possessions/property.

When a parent behaves in such unacceptable ways, the principal or a senior staff member will seek to resolve the situation and repair relationships through discussion and/or mediation.

Where a parent's behaviour is deemed likely to cause ongoing harm, distress or danger to the staff member and others, we may exercise our legal right to impose a temporary or permanent ban from the parent entering the school premises. In an extreme act of violence that causes physical harm to the staff member and his/her property, the matter may be reported to the police for investigation.

# ORGANISATION

**START OF 2020:**

## **PREP ATTENDANCE**

**Thursday 30th January (to be confirmed)**

**9.00am – 3.30pm**

**Wednesday 5th Feb**

**No school for Prep students**

**Wednesday 12th, 19<sup>th</sup> and 26<sup>th</sup> February**

**No school for Prep students**

### **Some other notes about starting school.**

- Have your child at school by 8.35am to allow time to look around and unpack bags.
- Please remember to pack a cold drink for the first day!
- Establish a pick up and drop off routine from the start.
- Pick up and drop off is Dixon St and Blackburn St. **Do not use Merrick St.**
- Try to send food that is healthy, easily opened and unwrapped.
- The first few weeks will be tiring for you and your child. The transition from Kindergarten to school is a big step. Rest and routine will help.
- If you don't know or are unsure, please ASK! We expect to hear a lot of questions.
- On the First Day of school all parents and families are invited to join other parents for a cuppa and morning tea in the Multi-Purpose Room.



## TERM DATES 2020

Term One	Tuesday 28 <sup>th</sup> January – Friday 27 <sup>th</sup> March (Students resume on Thursday 30 <sup>th</sup> January) <b>To be confirmed</b>
Term Two	Tuesday, 14 <sup>th</sup> April – Friday, 26 <sup>th</sup> June
Term Three	Monday, 13 <sup>th</sup> July – Friday, 18 <sup>th</sup> September
Term Four	Monday, 5 <sup>th</sup> October – Friday, 18 <sup>th</sup> December

## DAILY TIME SCHEDULE

8.30am	Dixon St and Blackburn St entry gates open (Please only use these entries to drop off children)
8.55am	First bell rings. Prepare for class
9.00am – 11.00am	Teaching and Learning Session
11.00am – 11.30am	Recess
11.30am - 1.00 pm	Teaching and Learning Session
1.00 pm – 2.00 pm	Lunch Break
2.00 pm – 3.30pm	Teaching and Learning Session
3.30pm	Dismissal
	* Assembly each Wednesday 3.10pm



## DISMISSAL ROUTINE

3.00pm	Dixon St and Blackburn St gates open Please only use these entries to collect children.
3.30pm	Children needing to cross the road whether on foot/bicycle will be escorted across the designated crossing by the supervising teacher.
3.35pm	Children waiting for buses or parents, sit in an orderly fashion until their appropriate means of transport arrives. If there is any change to a student's regular transport arrangements, parents are asked to notify the school.

## BUS TRAVELLERS

Children travelling by bus are supervised on arrival in the mornings and after school. All drivers convey and pick up from the school.

Your child's behaviour on the bus is your responsibility. Continual misbehaviour will result in the withdrawal of the privilege of bus travel for the child concerned.

The bus coordinator for this area is Beth Lanigan, Sale College. She may be contacted on 5144 1711 should you wish to make any comment regarding behaviour, safety, convenience, satisfaction etc.

Parents of students who travel on a bus other than the norm are reminded of the following requirements:

- Three days prior to the intended change, bus coordinator, Beth Lanigan at Sale College must be notified.
- Beth will issue a permission form to be completed and returned to her prior to the intended change.
- Beth will then issue a consent form and this will need to be presented to the bus driver by the student.

Unfortunately, if this procedure is not followed, for legal reasons, we cannot allow children to travel on a different bus.



# ADMINISTRATION

## ADMINISTRATION

Mrs Sharon Cunningham is our Administrative Officer and works between the hours of 8.30am and 4.00pm from Monday to Friday.

## ACCIDENT / INJURY / ILLNESS

In the event of your child becoming ill, or sustaining an injury, all attention considered necessary for the child's physical and emotional welfare will be given by the teacher(s). Staff are trained in First Aid and protocols are in place for dealing with First Aid issues.

In the case of serious illness or injury every effort will be made to contact either parent. On very rare occasions when neither parent nor the emergency contact person can be located, the Principal or his/her Deputy will decide the next step in response to the illness or injury and may summon an ambulance to transport the child to hospital.

## MEDICATION

**A school is not permitted** to give any medication to a student unless the school has received authority from a Doctor to administer the medication to a child. This includes medication that does not require a prescription such as Panadol, cough syrup, claratyne and hayfever medication.

Any medication required by your child needs to be handed to his/her teacher or the front office with a signed Medication Administration form. These forms are available from the office, school website and school app.

## ASTHMA/ALLERGIES

If your child has asthma or a medical allergy, please inform the school so that the necessary steps can be taken to ensure your child's safety. Steps such as the completion of an emergency management plan may be required. This is then updated annually.

**All asthmatics must have an Asthma Management Plan from their GP.**

## BOOK CLUB

Scholastic Book Club provides an excellent opportunity, on a regular basis, for children to purchase quality books at a most reasonable price. From this, the school benefits from the purchases with credits for books for our school. Order forms are sent home on approximately eight occasions per year.

## COMMUNICATIONS

An essential source of communication between home and school is our weekly newsletter. This is sent home every Friday and it is important families read all information contained. St Patrick's also has an app that can be downloaded on your smart phone and/or tablet. We also have an SMS system currently used by the school in emergency situations.



## SKOOLBAG APP

St Patrick's has an app available for smart phones and I-pads which allows the school to keep parents up-to-date with alerts, events and current news.

## CAREMONKEY

CareMonkey is a secure application where parents/carers store all the medical information for their children. Parents and carers share this information with the school. All excursions, camp permissions and information forms are distributed through the CareMonkey app and parents are able to sign permission forms via their smart phone or computer. Time consuming medical information forms are no longer required for all events as staff have access to the most up-to-date information available for each student via their phone for the duration of the event. Parents can update their details and their child's medical status at any time. You will be sent an email from Caremonkey asking for this information.



## CLASS DOJO

Class Dojo is a communication app used by classroom teachers and is available on smart phones and tablets. Our teachers use it to keep parents up-to-date with events happening in the classroom. At the start of the year teachers invite parents to sign up.



## FINANCE

The setting and collection of school fees is in line with the Diocese of Sale Catholic Education Ltd policies and procedures. School fees are subject to change annually as per the Diocese of Sale Catholic Education Ltd policies and procedures.

## SCHOOL FEES

School fees as per family for 2019

1 child	\$1113
2 children	\$1134
3 children	\$1165
4 children	\$1187
Capital fee	\$150 per family
Excursion levy	\$125 per child
Curriculum levy	\$125 per child
Book levy	\$ 60.00 per child
Camp levy Year 4	\$100.00
Camp levy Year 5	\$290.00
Camp levy Year 6	\$290.00

## HEAD LICE

Treatment of head lice is the family's responsibility and as such, checking a child's hair for the presence of lice or nits should be a regular routine, especially in the case of an outbreak.

Teachers are not empowered to check children's hair but will report a suspected case to the Principal who will then send a letter to the child's parents outlining the procedures to be followed. As per the Department of Health guidelines, parents will be asked to take their child home.

## HEALTH (IMMUNISATION) REGULATIONS

In Victoria, vaccination is promoted in multiple ways. One of these is through the provisions of the Health (Immunisation) Regulations. **By law, all children enrolling in primary school must have an immunisation status certificate to enrol in primary school.** The Immunisation Certificate can be obtained from the Department of Human Services, MyGov account. This certificate states if they have completed the required childhood immunisations against Diphtheria, Tetanus, Poliomyelitis, Rubella, Measles and Mumps.

## COMMUNICABLE AND INFECTIOUS DISEASES

There are certain diseases where parents must inform the school and keep their child away for the appropriate exclusion period. This information is available on the Victorian Health Department website.

## **LUNCHES/SNACKS**

### **HEALTHY FOOD POLICY**

St Patrick's endorses healthy eating lunches. A copy of our Healthy Food Policy is provided for new families.

### **CONFECTIONERY / SOFT DRINKS**

We encourage healthy lunches at school. Therefore, we appreciate your cooperation in providing wholesome lunches free of lollies, chocolates and packets of chips. Water filled bottles should accompany your child's lunch on a daily basis.



### **BAR FRIDGES**

Bar fridges are located throughout the school for children to place food in during the day.

“Brain Food” - in the interests of healthy eating, all children are strongly encouraged to bring a piece of fresh fruit / vegetable which is eaten in the classroom at 10.00am daily.

## **PARENT PARTICIPATION**

There are many and varied ways parents can be involved in the life of the school. Some examples of ways to be involved include;

### **School Advisory Committee**

The school advisory committee meet on a monthly basis to support the Canonical Administrator and Principal in the leadership of the school.

### **Parents and Friends**

All parents are part of the P & F. The association work to support the students, staff and families of the school. Meetings are held regularly and fundraising and social activities are held during the year.

### **Registered Volunteers**

Throughout the year opportunities will occur that require/allow parents to volunteer. As per Child Safe Legislation, adults volunteering at St. Patrick's are required to complete the induction and registration process. All information for this is found on the school website – school community – volunteers.

Being involved is a great way to get to know other parents and support your child.

## **SCHOOL PHOTOS**

Arrangements are made on an annual basis to have photos of individual students, class groups, family groups and the whole school taken by professional photographers. The photographers have a photo package, which they offer to parents.

While there is no obligation to purchase any photos, all students have their photo taken for school records.

# STUDENT SAFETY & WELLBEING

## ATTENDANCE

### EVERYDAY COUNTS

Going to school everyday is crucial for a child's success at school. Attendance habits can be set early from the first year of schooling and followed through primary and secondary education. Regular absence does impact on a child's learning and relationships, therefore St. Patrick's promotes the importance of consistent attendance.



### ABSENCES

Parents are required to notify their child's teacher of any absence, which may occur during the school year. The preferred methods for notifying school are in person, email, phone or using the absence eForm on the school app. Notification of the absence is a legal requirement and also a courtesy.

At 9.30am, **any unexplained absence** will result in an SMS message being sent to the parents/guardians. If no response has been received at 10am, the office will ring parents first, then emergency contacts to confirm the reason for the absence.

### LATE ARRIVALS

All children arriving after the school gates are closed must be signed in by a parent at the front office. Children cannot sign themselves in.

### EXTENDED ABSENCES

Extended absences (more than a week) should be communicated directly to the principal.

### EARLY DEPARTURES

Please sign the Student Sign in/out Register in the administrative office if you intend taking your child/ren from school during the day. Please notify the Principal or class teacher if your child/ren are to be collected by someone other than yourself or the usual minder.

### SUPERVISION

The supervision of students by staff (teachers) is a legal requirement. Students are supervised by teachers during breaks and class time.

Before school: Teacher on duty from 8.30am

Recess & Lunch: Two teachers are on duty. (this may be reduced to one if there are classes offsite)

After school- bus: Bus supervision until the final bus.

After school – crossing: Until students have left the school site (except bus travellers)

## **STUDENT CONDUCT**

St. Patrick's maintains high expectations of student conduct. We take seriously any issues of inappropriate conduct and follow up as per school guidelines. In 2019 we have commenced the process of developing a Whole School Approach to Positive Behaviour Supports to be implemented in 2020.

# **TEACHING and LEARNING**

## **RELIGIOUS EDUCATION**

Growth in religious understanding and faith occurs throughout life. The Catholic school, through its defining culture, its curriculum and its classroom-based religious education programs, plays an important formative role in support of families in the religious education of those to whom it ministers. It is a place of testimony and acceptance, where faith and spiritual accompaniment are provided to young people. It is also a place where the symbolic and dialogical approach to the teaching of religious education promotes a recontextualising school environment. This environment may challenge people to give shape to their personal identity in conversation with others, against the background of the Catholic Tradition.



This curriculum meets the needs of school, family and parish communities in evangelising students and helping them realise the beauty, the power and love of faith in Jesus Christ. In schools today a recontextualised and dialogical approach strengthens a systematic, comprehensive, enriched curriculum. It addresses this context in a pluralist and increasingly secular society. Growth and formation in a Catholic school is enhanced by the development of a post critical belief. This occurs through the presentation and lived experience of a recontextualised Catholic tradition in dialogue with the pluralising context.

While religious education teachers give explicit Christian witness to, and present the Christian message, they cannot presuppose faith in their students. Teachers invite students to consider the religious dimensions of reality, including one's own existence, foster an understanding of the narrative, the insights and challenge of the Gospel, and provide an experience of and reflection on the Christian worldview as it is expressed in Catholic Tradition.

Using a wide range of learning and teaching strategies, and being aware of and informed by personal experiences of the learner, religious educators encourage the learner to reflect on self, the world, the environment and God through the lenses of Sacred Scripture, Tradition, Christian Prayer and Liturgy, and Religion and Society.

## **VICTORIAN CURRICULUM**

- St Patrick's implement the Victorian Curriculum.

- The teachers at St. Patrick's plan, teach and assess an engaging curriculum that caters for the needs of all students.

### **LITERACY AND NUMERACY**

- Strong foundations in Literacy and Numeracy are crucial and this is reflected at St. Patrick's. All student progress is closely monitored to ensure all children are progressing.
- Each year all children in the school will complete a range of assessments to gauge their progress and assist the teacher in planning for future learning. Dedicated classroom time is allocated in both areas to give the children the best opportunity to succeed.

### **LEVELLED LITERACY INTERVENTION**

LLI is a short-term intervention that provides daily, intensive, small-group instruction, which supplements classroom literacy teaching. LLI supports students with engaging levelled books and fast-paced, systematically designed lessons.

### **NAPLAN**

All students at Years 3, 5, 7 and 9 in schools across Australia undertake the same tests on the same days. Students have their skills assessed in numeracy, reading, writing, spelling, punctuation and grammar.

### **REPORTS AND REPORTING POLICY**

A written report is issued in June and December for each child of the school. These written reports provide parents a clear account of their child's progress at school in parent friendly language.

All students are assessed against the 11 achievement levels of the Victorian Curriculum, the first level being "Foundation Level" (Prep), then progressing through Levels 1, 2, 3, etc. Your child's achievements are assessed against state-wide standards expected at this time of the year.

Each term there is opportunity for parents to be informed about their child's progress.

- Term 1 – Parent/Teacher interviews
- Term 2 – Written report
- Term 3 – Student-led learning conferences
- Term 4 – Written report



## **SPECIALIST PROGRAMS**

### **Visual Art**

The school provide students with the opportunity to explore a variety of creative processes including drawing, painting, sculpture and working with textiles.

They are also able to manipulate a large range of media and material, to create two and three dimensional art works; including a variety of paints, inks, pencils, crayons, pastels, fabrics, assorted papers, clay and plaster.



Our programs aim to develop an appreciation of art and its role in society.

### **Performing Arts-Drama:**

The school provides an impressive resourced drama program. The students enjoy movement and rhythm through inspirational song and dance.

Private piano tuition is offered to students in years 3-6.

All students put on a musical/drama performance during the year.

### **Physical Education:**

Students develop a broad range of motor skills and apply these in a range of games and activities.

Students are encouraged to improve and maintain a reasonable level of fitness by participating in regular physical activity for the improvement of skills and health.

They learn new game skills and rules while encouraging a positive attitude towards sport.

All students participate in the school swimming, cross country, athletics and gymnastic programs.

All students are organised into houses. Our house names are Ryan, Mackillop and Lyon

### **Italian (LOTE):**

The children are introduced to the Italian language through stories, songs, craft and games. Students develop an awareness of the people and culture of Italy.

### **Library:**

All children borrow books regularly from the school library. Children have library lessons and times for borrowing each week.

### **ICT - Information, Communication Technology**

Our students have access to laptops and iPads and are used under teacher supervision. Technology is used to enhance student learning.



## LOST PROPERTY

Please mark all items of clothing and requisites clearly and distinctly for ease of return to your child.

All “lost” clothing and other property is kept in a box in the MPR.

Staff are not responsible for misplaced and lost items of clothing, requisites, toys, or any other property belonging to your child but will assist you where and when possible to locate misplaced items and return them to you or your child.

PLEASE MARK YOUR CHILD'S BELONGINGS CLEARLY AND DISTINCTLY.



# UNIFORM

At St Patrick's School we have a standard of uniform of which the members of our school community can be justifiably proud. It is an expectation of parents and students that the correct uniform is worn.

Jewellery is not permitted except for small sleepers and studs. Extreme style, hair colouring is not permitted. Long hair must be tied back off the face in school band colours.

The general practice of wearing uniforms during the year will be as follows:

Terms 1 & 4	Summer uniform * hats compulsory
Terms 2 & 3	Winter uniform

St. Patrick's school uniform can be purchased from JSM Embroidery located at 73 MacArthur Street in Sale.

St Patrick's have a second hand shop which is located in the school.



## **UNIFORM**

### **BOYS' SUMMER:**

School jumper (bottle green with white logo)  
Black leather school shoes or boots  
Grey socks- above ankle  
Grey shorts  
White shirt - short sleeved  
School hat – bottle green with logo

### **WINTER:**

Long grey school trousers  
White shirt - long sleeved/short sleeved  
School tie  
School jumper (bottle green with white logo)  
Bottle green or grey scarf  
Black leather school shoes or boots  
Grey socks – above ankle  
Hair ties – school colours only

### **SPORTS:**

Bottle green shorts  
School sport shirt  
St Patrick's sport jacket  
Sneakers – no skate or fashion shoes  
White socks- above ankle  
Hair ties – school colours only

### **SCHOOL BAG:**

St Patrick's School bag (Compulsory)

### **GIRLS' SUMMER:**

Green check summer school dress.  
School jumper (bottle green with white logo)  
Black leather school shoes / T-bar school shoes or leather lace up shoes  
White socks- above ankle  
School hat.  
Hair ties – school colours only

### **WINTER:**

Green box-pleated pinafore  
White shirt  
School tie  
School jumper (as above)  
Bottle green or grey scarf  
Knee high black socks or black tights  
Black leather school shoes/ T-bar school shoes or leather lace up shoes  
Hair ties – school colours only

**SPORTS:**

Bottle green pleated netball skirt and bottle green sports knickers  
or bottle green shorts/skorts  
St Patrick's sports jacket  
School sport shirt  
White socks – no labels or brand names  
Sneakers - not skate or fashion shoes  
Bottle green short  
Hair ties – school colours only

Coats or rain jackets in dark green are permitted to be worn to and from school during inclement weathers.

**Uniform can be purchased at JSM Embroidery & Workwear – 71-73 Mcarthur St, Sale**

